

**MINUTES**

**CCSWR Executive Meeting - Teleconference**

**May 15, 2017**

**10 a.m. (CST)**

**Present:** Lynn Labrecque King (President), Lise Betteridge (Vice-President)

Beatrice Traub-Werner (Treasurer), Karen Wasylenka (Member at Large), Barb Temmerman (Secretary & recorder)

The President called the meeting to order at 10 a.m. CST

1. **Agenda** - Review schedule for CCSWR meetings on June 10, 2017
2. **General Itinerary**

CCSWR meetings will follow CASW meetings taking place on June 8 – 9, 2017. Events will include a pub night at 6 p.m. on Thursday and a dinner reception at 6 p.m. on Friday.

On June 10, 2017, the Intersectoral Committee will meet at 8:30 a.m. CCSWR meetings will begin at 10:15 and adjourn at 4:30 p.m.

1. **CCSWR Meetings**

Annual General Assemby followed by Meeting of the Board of Directors.

Agenda items will include :

* + Call to order and welcome
  + Identification of members present and voting
  + Approval of Agenda
  + Approval of Minutes of previous AGA
  + Presidents Report – Lynn will provide operational update
    - Communications with Nico Trocme – invited to participate in a project
    - Discussions with New Brunswick regarding membership
  + Financial Report
  + ASWB Update – Dwight Hymans and Jennifer Henkel
  + Bylaws Update – Lynn King
  + Interjurisdictional Practice Pilot Project
  + Intersectoral Update – Lise Betteridge and Lynn King
  + Website showcase – feedback and ideas
  + HRSDC – new project possibility
  + Fall Board Elections
    - Treasurer - Beatrice’s term with OCSWSSW ends in Fall Secretary
    - Secretary – 1 year term ends
    - Two or more offices may be held by the same person according to By-Law

Representatives from New Brunswick and ASWB will be invited to attend as guests. Should New Brunswick choose to rejoin CCSWR, Board will need to consider appropriate fee payment (perhaps pro-rated).

Beatrice will not be present at the meetings in June but may be available to present Financial Report via telephone. OCSWSSW will continue to assist in managing the finances in order to maintain consistency as financial institute and auditor are in Ontario. Beatrice will prepare financial report for meetings.

Notice of meeting with Agendas to go out by Friday, May 19, 2017. Barb will send draft agendas to Executive members in advance.

1. **Adjournment:**

* The meeting adjourned at 10:37 a.m.